



# Education & Training.

Level 3 Award – Online Learning





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## Online Learning.

Our Level 3 courses are completely online, allowing you freedom to work at a pace that suits you from a location of your choosing - which includes your own home!

Our online learning platform is available 24 hours a day, 7 days a week. The course has been developed by our teachers and provides a range of materials including reading and interactive elements which are designed to help you achieve your qualification and extend your teaching skills.

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## Regulated Qualifications.

The Level 3 Award in Education and Training (RQF) is a nationally regulated qualification awarded by Training Qualifications UK - an OFQUAL regulated awarding organisation.

Our courses are rigorously quality assured to ensure that the highest standards are maintained for all of our learners.





## **Course Content.**

The Level 3 Award in Education and Training (RQF) is an introductory level qualification in the adult education sector and is used by many of our students as a way into the teaching role of their dreams.

The qualification is made up of the following three units:

1. **Unit 1: Understanding the Roles, Responsibilities and Relationships in Education and Training** (Unit reference: H/505/0053).
2. **Unit 2: Understanding and using inclusive learning and teaching approaches in education and training** (Unit reference: D/505/0052).
3. **Unit 3: Understanding the principles and practices of assessment** (Unit reference: D/601/5313).

We expect you to spend approximately 120 hours on completion of this qualification.



## Unit 1 Overview.

This introductory unit includes content which will enable you to:

- Understand the teaching roles and responsibilities in education and training.
- Understand ways to maintain a safe and supportive learning environment.
- Understand the relationships between teachers and other professionals in education and training.

### Unit Assessment:

- You will be required to complete a workbook containing short answer questions and submit to your tutor for marking through our online learning system.



## Unit 2 Overview.

This unit includes content which will enable you to:

- Understand inclusive teaching and learning approaches in education and training.
- Understand ways to create an inclusive teaching and learning environment.
- Be able to plan inclusive teaching and learning.
- Be able to deliver inclusive teaching and learning.
- Be able to evaluate the delivery of inclusive teaching and learning.

### Unit Assessment:

- You will be required to complete a workbook containing short answer questions and submit to your tutor for marking through our online learning system.



## Unit 3 Overview.

This unit includes content which will enable you to:

- Understand the principles and requirements of assessment.
- Understand the different types of assessment method.
- Understand how to plan assessment.
- Understand how to involve learners and others in assessment.
- Understand how to make assessment decisions.
- Understand quality assurance of the assessment process.
- Understand how to manage information relating to assessment.
- Understand the legal and good practice requirements in relation to assessment.

### Unit Assessment:

- You will be required to complete a workbook containing short answer questions and submit to your tutor for marking through our online learning system.





## **Micro Teaching.**

This element will allow you to demonstrate your knowledge and skills in the elements you have studied in units 1, 2 and 3.

You will be asked to plan a 15 minute lesson which should be delivered with a minimum of 1 learner in either a real classroom environment or a simulated classroom such as your own home.

The micro teaching lesson should be recorded using a camera such as on a smart phone or tablet pc and sent to us through your online portal for marking by a tutor.

This element is assessed completely online and you are not required to attend a training centre to deliver your teaching.





# Course Feedback.

*“Excellent course, assignments graded really quickly with good feedback. Help from tutors whenever you need it and support throughout”*

- Michelle Phillips ★★★★★

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*“Brilliant course, very easy to follow. The practical training was delivered in a very enjoyable way, not once did I look at the time”*

- Janet Pike ★★★★★

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*“Everything I needed to complete the Level 3 Award in Education and Training was provided by CTC Training and Development in a smart package of training and assessment. Although I didn’t use it, there was access to my tutor with various contact methods available. The presentation material was up-to-date and enjoyable to use, there was plenty of guidance for further reading which pointed me in the right direction for researching topics. Submitted assignments were graded quickly with good feedback. Overall, I was very happy with the course and would gladly use CTC again”*

- Jim Lucus ★★★★★

*“I completed the level 3 Award in Education and Training online, the information provided by CTC for the qualification was excellent, the portal was easy to navigate and to upload your assignments. The knowledge of Chris and Craig was first class and they were always accessible to provide guidance and help when needed, with quick feedback on your assignments. I would have no hesitation in recommending CTC to others, and if you want to achieve your level 3 Award in Education and Training CTC Training and Development is the place to go.”*

- John Casey ★★★★★

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# Our Process.

- 1**  
**View our online courses.**  
—  
Call us for assistance if you're unsure what's right for you.
- 2**  
**Select your course.**  
—  
You can do this online and pay in part or full.
- 3**  
**Get your account.**  
—  
Once signed up, you'll get login details to access your course online.
- 4**  
**Book an induction.**  
—  
Book your induction through your tutor's diary - we'll send a link.
- 5**  
**Dive into the course.**  
—  
Write assignments and gather evidence (depending on your course requirements).
- 6**  
**Support from your tutor.**  
—  
You'll have a dedicated tutor who will always be available to chat and support you in your learning.
- 7**  
**Assignment marking.**  
—  
Get feedback from your tutor. If you don't pass first time, you can resubmit (it doesn't cost any extra).
- 8**  
**Congratulations!**  
—  
Once you complete the course in full, you'll be issued a regulated certificate!



# Contact Us.

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